

# SUMMER SCHOOL

## Terms and Conditions

### 2019

***Classes begin at 9.30am and end at 4.30pm, with a break for lunch between 1.00pm and 2.00pm. Each week finishes with a small exhibition of the work produced (on Fridays from 4.30pm to 5.30pm). Friends and family are welcome and refreshments are provided. Summer Schools are located at our North Junction Street Campus.***

#### BOOKING & PAYMENT

Summer Schools can be booked online or by phoning the School. You can pay by BACS transfer, credit/debit card, in cash or by cheque (payable to 'Leith School of Art'). Fees can be paid in full or your place secured with a deposit of £50. The balance of fees is due four weeks prior to the start of the course.

#### FEES & DISCOUNTS

The course fees cover professional tuition, use of studios and equipment, and all materials and lectures, with the exception of extra quantities of precious metals for jewellery courses. Also included, where applicable, are the cost of models and entrance fees to venues visited as part of the course. THERE ARE NO HIDDEN COSTS.

An early booking discount of £25 per course is applied to bookings made before the end of February 2019. To receive this discount you must pay in full at the time of booking. Friends of Leith School of Art also receive an additional discount of £10 per course. A limited number of concessionary places are available. Please note – concessionary places are not eligible for the discounts listed above.

#### CANCELLATIONS

Leith School of Art reserves the right to cancel courses if the circumstances dictate. If this happens you will be offered an alternative course, or a full refund of your deposit and fees. If you cancel more than four weeks before the start of the course, your fees will be refunded minus a £25 administration charge. If you have to cancel your place less than four weeks before the start of the course, your fees will not normally be refundable. Non-attendance at a Summer School due to illness or personal circumstances does not provide the right to a refund or credit. However, in exceptional circumstances we may be able to offer a full or partial refund. In this instance, we request that you outline the circumstances in writing to the Business Manager. You are strongly advised to take out insurance against cancellation in case you have to withdraw due to an accident, sickness etc.

#### STUDENTS WITH DISABILITIES

Leith School of Art welcomes students with disabilities. However, we regret that at present not all of our studios are wheelchair accessible. Please phone the School for further information about which Summer Schools are accessible to wheelchair users.

#### SUPPORTING THE SCHOOL

Leith School of Art is a charity committed to making a high quality art education accessible to all, regardless of personal or financial circumstances. The School receives no government funding, and we are extremely grateful to individual supporters, and trusts and foundations that support our work. Please get in touch if you would like to know more about being part of our lively community of supporters, whether as a Friend, Patron, or in any other way.

***DISCLAIMER: The information given on the website is as far as possible accurate at the date of publication. The programme is subject to change without notice.***